

POWER & SAIL CLUB

BYLAWS

Revision March 1, 2017

- ARTICLE I NAME:** The name of this Club shall be called Southbay Power & Sail Club.
- ARTICLE II PURPOSE:** The purpose of this Club shall be to promote fellowship through social and cruising activities.
- ARTICLE III MEMBERSHIP:**
- A. Membership shall be open to all lot owners of Southbay Yacht and Racquet Club. Members shall be current in all their SYRC Association and Power and Sail Club dues and assessments.
- ARTICLE IV ELECTIVE OFFICERS:** The elective officers of the Club shall consist of the following:
1. Commodore
 2. Vice Commodore
 3. Rear Commodore
 4. Fleet Captain: Luncheons and special cruises.
 5. Fleet Captain: Destination Cruises
 - a. Assistant Fleet Captain
 - b. Assistant Fleet Captain
 6. Communications Officer
 7. Scribe
 8. Purser
 9. Social Officer/s
 - a. Assistant Social Officer
 10. Anglers Captain
 - a. Assistant Anglers Captain
- ARTICLE V BOARD of DIRECTORS:** The above elective officers shall comprise a Board of Director's hereafter referred to as the BRIDGE.
- A. Vacancies may be filled at any meeting of the Bridge for the unexpired term.
- B. The 'Term' of a Bridge Officer is one (1) year beginning and ending at the Change of Watch/Commodore's Ball. Should there be no person expressing interest in being elected to an officer's position, that officer may serve as many terms as he or she wishes. If another person does express interest in a position and that officer also desires to remain in that position, the matter shall be decided by a vote of the membership.
- ARTICLE VI ELECTION OF OFFICERS:**
- A. The Commodore shall annually appoint a Nominating Committee. The Committee will consist of either current or past Bridge members. The committee will present a proposed slate of officers to the membership at the January Bridge meeting.
- B. At the February Annual Meeting additional nominations may be made from the floor. If there is more than one candidate for any office, the Scribe shall conduct a secret ballot for that office. If there is no contest, the Scribe shall poll the general membership either by secret ballot or verbal aye or nay for confirmation of each position on the general ballot. Each position on the ballot shall be considered confirmed if the majority of the membership votes received are in approval. In such case, the Scribe shall cast a unanimous ballot of the Nominating Committee's nominee/
- s. The newly elected Bridge will take office with the Commodore's Ball/Change of Watch event following the election.

Note: Since members of the Bridge may travel during the summer months and some events require extra efforts, assistant positions may be created to ensure the smooth operation of the Club.

ARTICLE VII DUTIES OF THE OFFICERS

Section 1. COMMODORE

- A. It shall be the duty of the Commodore to command the Club and to preside at all meetings of the club members and the Bridge.
- B. The Commodore may call a special meeting of the membership as deemed necessary.
- C. The Commodore shall be an exofficio member of all committees.
- D. The Commodore may call a meeting of the Senior Committee or contact an individual member for advice and suggestions about Club activities.
- E. The Commodore will write a Commodore's Log in the Crow's Nest each month.

Section 2. VICE COMMODORE

- A. It shall be the duty of the Vice Commodore to assist the Commodore in the discharge of the Commodore's duties and in the absence of the Commodore, or in the case of a vacancy in that office, to act as Commodore.
- B. It shall be the duty of the Vice Commodore to plan special events for the General Meetings and assist Fleet Captains.
- C. The Vice Commodore, if confirmed, shall automatically be elected to the post of Commodore after serving as Vice Commodore for a one-year term.
- D. The Vice Commodore will write a "Tip of the Month" article for the Crow's Nest each month.

Section 3. REAR COMMODORE

- A. It shall be the duty of the Rear Commodore to assist the Commodore and Vice Commodore in discharge of their duties.
- B. It shall be the duty of the Rear Commodore to interpret the Bylaws and write additions or changes as requested.
- C. The Rear Commodore shall consult on social affairs.
- D. The Rear Commodore shall act as parliamentarian.
- E. The Rear Commodore, if confirmed, shall automatically be elected to the post of Vice Commodore after service as Rear Commodore for a term of one year.
- F. The Rear Commodore shall in concert with the Social Officer/s be responsible for making sure the Monthly Pot Lucks are set up prior to the event.
 - a. Setting the temp, fans, lights, etc.
 - b. Fill the ice and ice bucket(s) with beverages, etc., (if applicable).
 - c. Make sure Social Officer/s have the 50/50 raffle materials, the club burgees, table numbers, and anything else deemed appropriate.
 - d. Make sure all tables are cleaned and put away, the ice chest is emptied, A/C is turned back to appropriate setting, fans turned off, and other materials returned to the closet(s).

Section 4. FLEET CAPTAIN, Luncheon and Summer Cruises

- A. The primary duty of the Luncheon and Summer Cruise Fleet Captain is to arrange, conduct and oversee all the luncheon cruises and summer cruises. In this capacity the Fleet Captain will assist all members to obtain a boat assignment and luncheon reservations.
- B. The Fleet Captain will keep the Communications Officer informed and will provide all trip protocol to the Scribe.

Section 5. FLEET CAPTAINS, Destination Cruises & Activities

- A. The primary duties of the Fleet Captains are to arrange, conduct and oversee all cruises. In this capacity, Fleet Captains will assist all members to obtain boat assignments.
- B. The Fleet Captains will keep the Communications Officer informed and will provide a copy of all trip agendas/schedules to the Scribe.
- C. The Fleet Captains will set the date and organize the 'Lighting of the Fleet'.
- D. The Fleet Captains shall arrange the boat Safety Inspections.

Section 6. COMMUNICATIONS OFFICER

- A. The main duty of the Communications Officer is to inform the Association's newspaper, "The Crow's Nest", of all Bridge and Potluck Meetings and of all cruises, parties, dinners and special events held by the Club. The Communications Officer will be responsible for diligently obtaining all the information from the Anglers Captain, Fleet Captains, Vice Commodore and the Commodore in time for publishing.
- B. The Communications Officer shall maintain a current list of all club members email.
- C. The Communications Officer shall manage and update the Calendar of Events.

Section 7. SCRIBE

- A. The Scribe shall attend all meetings of the members and Bridge and keep records of the proceedings in books provided for that purpose. The books will include brief notes on all Bridge and Club meetings (naming of speakers) and include all cruises with a list of all boats and people attending and of destination/s. The Fleet Captains will provide the latter information.
- B. The current and previous records will be available to the Fleet Captains to help select places for Cruises.
- C. In case the Scribe shall be unable to attend any meeting of either the membership or the directors, the Scribe shall make sure the necessary books; reports and papers are brought to the place of the said meeting.
- D. The Scribe shall, with the assistance of the Fleet Captains, keep a current record of the vessels in the Club's fleet, showing name of boat, owner, dimensions and type.
- E. The Scribe shall, with the assistance of the Communications Officer and the Purser, produce an annual membership directory and distribute it to the Bridge during the month of March.

Section 8. PURSER

- A. The Purser shall receive and have custody of all monies and funds due and/or belonging to the Club and keep an accurate record of all transactions in the Club's financial books. The Purser is authorized to open and maintain bank checking accounts for the Club and to sign all Club checks.
- B. The Purser shall submit deposits of receipts and disburse monies to the Bridge and the members when requested by the Commodore.
- C. The Purser shall be in charge of ordering and distributing name badges.

Section 9. SOCIAL OFFICER/S

- A. The Social Officer/s shall be in charge of all social activities of the Club authorized by the Bridge and shall arrange for whatever food, entertainment or decorations are necessary. This will include arranging the place, menu, tables, price, band and decorations for the Commodore's Ball/Change of Watch Dinner, the Holiday Dinner Dance and the alighting of the Fleet during Christmas Holidays. The Social Officer/s will work closely with the Bridge and obtain approval on all plans. (The Bridge may accept co officers or officers of equal rank. Therefore an Assistant Social Officer would not be necessary, see 9a.).
- B. The Social Officer/s will consult with the SYRC office regarding the set up for the Pot Lucks including anticipated attendance and arrangement of tables, etc.
- C. The Social Officer/s shall be responsible for running the monthly Potluck
 - a. In concert with the Rear Commodore setup of the ballroom.
 - b. Providing coffee, ice & beverages.
 - c. Handling of the 50/50 tickets.
 - d. Providing cleanup after Potluck.
 - e. The Social Chairman may request membership assistance.
- D. The Social Officer/s will maintain the closet supplies with the support of the Rear Commodore.
- E. The Social Officer/s shall be responsible for inventory, ordering and distributing the Club's shirts, hats and/or other promotional items.

Section 9a. ASSISTANT SOCIAL OFFICER – if applicable

- A. It shall be the duty of the Assistant Social Officer to assist the Social Officer in the discharge of the Social Officer duties and in the absence of the Social Officer, or in the case of a vacancy in that office, to act as Social Officer.

Section 10. ANGLERS CAPTAIN

MISSION STATEMENT:

The SYRC Power & Sail Anglers club was created to promote the friendship and camaraderie among a group with a mutual interest in sharing the experience and enjoyment of fishing in our Florida waters. All skill levels from the novice to the seasoned angler are welcome to join and share their knowledge for the mutual benefit of the group and the betterment of the sport.

- A. The primary duty of the Anglers Captain is to arrange, conduct and oversee all Anglers activities.
- B. The election of the Anglers Captain shall come as a recommendation by the Anglers group and the nominee presented to the Bridge for confirmation during the January meeting.
- C. The Anglers Captain shall provide a copy of all Bridge approved meetings and contests to the Scribe.
- D. The Anglers Captain shall keep the Communications Officer informed and may provide a monthly article for the Crow's Nest.
- E. The Anglers Captain will coordinate with Fleet Captains in arranging boat Safety Inspections.
- E. The Anglers Captain will maintain an email list of all Anglers within the Power & Sail Club.
- F. When conducting activities such as fishing contests, the Anglers Captain shall uphold the Southbay Yacht & Racquet Club Bylaws, Covenants and Rules associated with our Marina, Grounds and Clubhouse.
- G. Assistant Anglers Captain may be added.

ARTICLE VII COMMITTEES:

- A. There may be a Senior Committee made up of previous Commodores. This Senior Committee may individually or as a group advise the Commodore to help the Club maintain continuity.

- B. The Commodore may appoint a Boat Committee made up of members who have boats in our fleet. This committee will advise and help the Fleet Captains.

ARTICLE IX MEETINGS:

- A. The Bridge shall meet on the first Monday of each month at a time convenient for a majority of a quorum of the Bridge. The membership shall meet the fourth Thursday of each month for Pot Luck.
- B. The Annual Meeting shall be in February and the Commodore's Ball /Change of Watch shall be in March. A quorum for the Annual meeting shall consist of 25% of the voting membership.

ARTICLE X DUES, FEES AND ASSESSMENTS:

- A. The Bridge shall establish the initiation fee and annual dues. As of the date of this amended revision to the by-laws, the annual dues are \$10.00 per person.
- B. Dues for a calendar year are payable on January 1 and delinquent after January 31. If a member shall have neglected to pay their annual dues by January 31, they shall no longer be considered a member and may not participate in any Power and Sail Club functions. As of February 1, should a former member elect to become a member in good standing he or she shall pay a delinquent fee of \$10.00 in addition to their annual dues.
- C. No assessments will be made without a vote of a majority of a quorum of the membership.
- D. Name Badges for members can be ordered through the Purser at a separate cost. Other P & S items may be available for purchase through a designated member of the Bridge.

ARTICLE XI BY-LAWS: CHANGES, ADDITIONS, DELETIONS, and REVIEW

- A. Changes
 - a. Changes to existing Power & Sail By-Laws shall be provided to and/or by the Commodore in writing and presented to the Bridge for discussion.
 - b. If By-Law changes are approved by the Bridge by simple majority, those changes shall be so written and/or revised to fit the structure of the By-Laws.
 - c. Proposed changes, additions, and deletions shall be presented to the membership for review at least 30 days prior to the Annual Meeting.
 - d. The Scribe via a yea or nay vote shall present the Bridge approved changes to the P & S membership at the P & S Annual Meeting for approval.
 - e. The Scribe shall rewrite and revise the existing By-Laws. The new set of By-Laws shall be so dated and signed by the Commodore, Vice Commodore, and Scribe noting which set of By-Laws the changes supersede.
 - f. The Commodore shall present changes of the P & S By-Laws to the SYRC Board for their formal acceptance and knowledge of the changes.
 - g. The Scribe and/or the Communications Officer shall announce and distribute updated By-Laws.
- B. Additions & Deletions to P & S By-Laws shall follow the same process as noted above under A. Changes
- C. It shall be the responsibility of the Commodore to ensure the Bridge reviews existing By-Laws for possible changes, additions and/or deletions at least 60 days prior to the Annual Meeting

This March 1, 2017 revision supersedes the previous revision of March 1, 2015.

Commodore, Jim Roberts, Dated, 10/30/17
Jim Roberts

Vice Commodore, Chris Messenger, Dated, 10/30/17
Chris Messenger

Scribe, Marge Hitzler, Dated, 10/30/17
Marge Hitzler